**IAS-HK 2017 Registration Form**

**Hong Kong, November 13-15, 2017**

Please note the special discounts offered for attendance, as well as the dates these discounts are available.

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| 3 DAY (FULL SUMMIT) REGISTRATION \* |
| REGISTRATION DEADLINES | **STANDARD ATTENDANCE** | **PREVIOUS ATTENDEE** | **HKILA/ISA MEMBER\*\*** | **FULL TIME STUDENT** |
| Early Bird - Before 20 October | HK$3960  | HK$3740  | HK$3590 | HK$2900  |
| Standard - 20 Oct – 3 Nov | HK$4290  | HK$3990 | HK$3850 | HK$2900 |
| Walk-in - On or after 13 Nov. | HK$4500 |

 *\* Substantial savings when registering for the full 3-day summit.*

*\*\*ISA Member refers to all members from around the world. It also refers to ISA HK Chapter Only Members.*

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| 1 DAY REGISTRATION |
| REGISTRATION DEADLINES | **STANDARD ATTENDANCE** | **PREVIOUS ATTENDEE** | **HKILA/ISA****MEMBER\*\*** | **FULL TIME STUDENT** |
| Early Bird - Before 20 October | HK$1980 | HK$1890 | HK$1690 | HK$900 |
| Standard - 20 Oct – 3 Nov | HK$2100 | HK$1990 | HK$1890 | HK$900 |
| Walk-in - On or after 13 Nov. | HK$2250 |

*\*\*ISA Member refers to all members from around the world. It also refers to ISA HK Chapter Only Members.*

**NOTES AND POLICIES (Please Read)**

\* Substantial savings when registering for the full 3-day summit and workshops.

\*\**Members of the Hong Kong Institute of Landscape Architects (HKILA) or International Society of Arboriculture (ISA) receive a substantial and generous educational benefit from the Institute of Arboriculture Studies Hong Kong (IASHK)…*

* Please choose the registration type that is applicable to you.  Only **one registration type** may be chosen.
* Registration is considered complete once payment has been received in full.
* Those needing special food requirements (such as halal), please include this in your registration request.  There will be an additional fee for this.
	+ *(HALAL MEALS WILL BE MADE AVAILABLE TO MUSLIM FRIENDS AT A COST OF HK$100 DAILY)*
* We reserve the right to change the program outline and/or venue if due to circumstances beyond our control.
* Cancelation of registration will be refunded at 90% up to 4 Nov. (thereafter no refund will be returned in case of cancelation.)
* Attendees may not elect others to attend in their place unless requested and agreed to 2 weeks in advance of the event. Attendees may not split attendance between 2 people.
* Single day registration for students and NGOs is equivalent to full registration only.
* Documentary proof is required for Full-Time Student and Membership proof of status.

**SPECIAL DISCOUNTS (choose 1 only)**

 Previous Summit Attendee Discount

*Offered to previous attendees of IASHK conferences. (does not include previous TRAQ or other seminars, only IAS-HK summit)*

 Full Time Student Discount

*Must also send documentary proof of full time enrollment, offer expires 3 November*

 Membership (ISA/HKILA) Discount

*Must send documentary proof of organizational membership, offer expires 3 November*

**REGISTRATION INFORMATION**

For multiple attendees, please submit in Excel with the following information (all fields are required):

Full Name: HKILA/ISA Certification Number (if applicable):

Name for Conference Badge: \_\_\_\_\_\_\_ Company/Organization: \_\_\_\_\_\_\_

Address:

City: Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: Fax: \_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *your confirmation email and instructions will be sent to this address.*

**Please specify which days you will attend: November 13 14 15**

**Total sum minus any discounts: HK$\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LUNCH (choose 1 only)**

A蕃茄炒蛋 Fried Eggs with tomato

B麻婆豆腐 Spicy Bean Curd with Mince

C粟米肉粒 Sweet Corn with Diced Pork

D黑椒雞扒腸仔Chicken & Sausage with black pepper Sauce

*Please choose one lunch option only. Lunches will be served at the IVE cafeteria each day. If a lunch type is not chosen, one will be chosen for you by our staff. Lunch is automatically included in registration and cannot be deducted from cost.*

**METHODS OF PAYMENT**

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| **Pay By Online Payment** (Credit Card or Paypal)Please visit the website and follow the instructions for registration and payment.[https://www.ias.hk/](https://www.ias.hk/product-category/seminar-registration/)  | **By Wire Transfer (TT) or Direct Deposit** Institute of Arboriculture Studies (HK), Ltd.Bank: HSBC Acct: 561-793092-001 Swift Code: HSBCHKHHHKHPlease email info@ias.hk with a scanned copy of the deposit receipt once deposited) | **By Cheque**Payable to: Institute of Arboriculture Studies (HK), Ltd.No.2, 13/F Wah Yiu Industrial Center30-32 Au Pui Wan StreetShatin, NTHONG KONGPlease mail the check along with the registration form to the address |

**Please send your registration form, documentary proof (for discounts), and payment to our address or scan and email.**

**Thank you for your interest, and we look forward to seeing you at the conference!**