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| Booking Deadline: Oct 13, 2017 |
| For Official use only |

IASHK 2017: International Arboriculture Summit (Hong Kong)
Celebrating Our Trees –
Developing Holistic Arboriculture Practitioners to Preserve & Protect
November 12-16, 2017

The 524-room **Courtyard by Marriott Hong Kong Sha Tin** features stylish rooms with tranquil views of the Shing Mun River, offering smart and practical choices of 4 room categories. The award winning hotel is just a 5-minute stroll to the MTR Shek Mun Station (Exit C) on the Ma on Shan Line, the hotel is conveniently accessible to the whole of Hong Kong via Mass Transit Railway (MTR), especially to Lo Wu and Lok Ma Chau in Shenzhen, ideal for business or leisure guests travelling to Mainland China. The hotel is only 30 minutes from The HK International Airport.

Strategically located, the hotel features a striking rooftop bar **LEVELthirty**, international buffet **MoMo Café**, a spacious **Lobby Lounge**, an outdoor swimming pool, a fully equipped 24-hour gym, an Executive Lounge with highly personalized details, and 4 new meeting suites with a view on the top floor and complimentary WiFi.

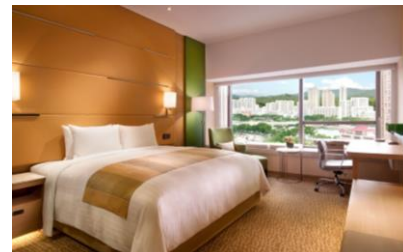
For more details, please visit our web site: www.courtyardshatin.com

To: Courtyard by Marriott Hong Kong Sha Tin

Address: 1 On Ping Street, Shatin, N.T., Hong Kong

Contact Person: Ms Kate Wong, Sales Manager – Event Booking Center

Tel No. : (852) 3940 8826 Fax: (852) 3940 8823 E-mail: kate.wong@courtyard.com



Personal Particulars

| | | | |
|--|--|------------|---------|
| Participating Show | Celebrating Our Trees – Developing Holistic Arboriculture Practitioners to Preserve & Protect | | |
| Name as shown on passport (Mr. / Mrs. / Ms.) | Surname | First Name | |
| Mobile Number | Office Number | Fax Number | Country |
| Email Address | | | |

Hotel Accommodation

***All special requests are subject to hotel room availability.**

| | | | |
|-------------------|---------------------------------|--|--|
| Check In Date | Arrival Flight No. / Time | Check Out Date | Departure Flight No. / Time |
| Number of Room(s) | Number of Person(s) | Room Type* | Preference* |
| | Share room with (if applicable) | <input type="checkbox"/> Single Room(1 king bed) <input type="checkbox"/> Twin Room (2 double beds) | <input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking |

Deluxe Room / Room Rates (per room per night)

- HK\$950+10% service charge** (room only)
 - HK\$1,050+10% service charge** (inclusive of daily buffet breakfast for one person)
 - HK\$1,150+10% service charge** (inclusive of daily buffet breakfast for two persons)
- # All the above rates are inclusive of in-room internet access

Credit Card Guarantee (MUST COMPLETE UPON SUBMISSION)

- VISA
 MASTER
 DINERS
 AMEX

I AGREE TO PROCEED THIS RESERVATION FOR ONE NIGHT REFUNDABLE ACCOMMODATION CHARGE AS GUARANTEE VIA THE CREDIT CARD INFORMATION LISTED BELOW:

Name of cardholder: _____

Expiry Date: _____

Credit Card No.: _____

Holder's Signature: _____

Remarks

- Hotel room rate is subject to 10% service charge per room per night.
- # Complimentary use of high speed internet access upon enrollment of Marriott Rewards member
- Complimentary shuttle bus from hotel to Shatin Train Station (Subject to hotel schedule and availability)
- Hotel rates are valid for November 12-16, 2017 on Deluxe room category. Rooms are offered on a **first-come-first-serve basis**. If hotel room blocked is full, hotel will advise the availability of other room type / rates for your consideration.
- In case of any no-show, amendment or cancellation of room reservation made less than 7 days prior to your expected arrival date, one night room charge will be debited on your credit card directly.
- Payment Method: All guests must settle all payments by cash or credit card upon departure. NO credit facility for payment is allowed.
- Please return the completed form to hotel by email to kate.wong@courtyard.com or via Fax no.: (852) 3940 8823.
- Hotel will reply to guest within 72 hours once received the reservation form.